

Edison Subarea Advisory Board February 2026 Meeting Packet

5. Approval of Meeting Minutes

DRAFT

Edison Advisory Board Meeting Minutes

Date: Wednesday, January 28, 2026

Time: 5:00 – 6:30 pm

Location: Edison Elementary School

1. Call to Order

The meeting was called to order at 5:02 pm, Wednesday, December 17, 2025, by the ESAB Chair, Bernie Alonzo

2. Roll Call /Attendance

Bernie Alonzo, Tom Skinner, Jess Hackler, Darryl Kvistad, Scott Mangold, Allen Rozema, Lavelle Pilon, Mike Tamman, Don Erickson.

3. Public Comment

There was no public in attendance

4. Approval of Agenda

Approval of Agenda: Moved by Tom, second Jess. All in favor.

5. Approval of Minutes

Approval of Minutes: Moved by Bernie, second Scott. All in favor.

6. Reports

Administrative Report

The parts have been ordered to complete the pump installation. Lavelle and Mike will provide more detail about the issues associated with pump change out.

Introduction of planning discussion to be held after general business. Working to get organized with annual planning and forecasting to streamline our general monthly business, to allow the ESAB time to focus longer range.

Special Projects Report

No report

Maintenance Report

PumpTech controversy on cost of parts. Resolved with PT lowering price by \$3400. To further control costs, Mike will investigate local fabrication options for future pump rails while we rotate through pump replacements.

Mike and Lavelle discussed need for quote on finishing the pump install.

Mike presented a letter that Erin Langly requested for G&O that describes the most recent I&I mitigation work. Don can get the letter to G&O

In the next few weeks Mike will work on resealing the risers on the sites with drive over pads – Skinner (P#72992) and Parker (P#7272991). Ground water levels have been too high to allow for the repair.

Sample reporting from Eurofins continues to be slow. Understaffed.

School Septic and pump tanks pumped over holiday break.

Operator Report

Plant operation, lab and samples are all in line.

G&O reports increase of \$3500 on UV replacement estimate. The UV equipment vendor, Trojan Technologies, is now manufacturing within the USA which brings compliance with the buy American stipulations of the grant.

FLOW numbers are looking good, even with the heavy rains. Dec. total 141k gallons.

Don's contract ends March 1, 2026. The contract is extensible by mutual agreement. He and Lavelle will execute an extension.

County Liaison Report

The Load Study has been completed by Dahl. G&O needs and UV Grant details are up to date.

Lavelle intends to change the Contract Tracking document to include space for special services or "on call" work performed by Bay Hill or Drain Doctor outside of contracted duties.

Confirmed the increase to the UV project per G&O. \$3500 increase in estimate.

7. Unfinished Business

Discussion re. gravel filter cover: At the previous meeting a community member's research on sails as a replacement for the gravel bed cover was shared with the ESAB. Mike thinks a sail would be too heavy for crews to manage by hand. He may have found an E. Wa. Firm that could make a replacement tarp. Existing tarp is still functional, likely 5 more years. Very little wear.

Access under tarp doesn't allow for lateral jetting or other maintenance/repair to the gravel beds. Consider non-tarp alternatives. Aluminum frame with removeable panels? Pole barn?

Value of the cover relative to cost: in addition to the tarp being a requirement of permit to reduce I&I, the tarp saves cost over its functional life. In 2025 it rained 44" in the Edison area. That amount of rainfall equates to approximately 130,000 gallons of water that did not enter the system. The cost to operate the system in 2025 was \$112,000 and the system treated 1,620,000 gallons of waste water making the treatment cost of wastewater approximately \$.07/gallon. By avoiding 130,000 gallons of I&I, the tarp saved \$9,100. Over the life of the tarp ~15 years, the tarp may have saved \$136,500 – the cost per gallon of waste water varies annually. A more complete calculation may be warranted to determine ROI of any propose replacement cover.

8. New Business

Board Planning Session created Calendar outline of annual ESAB responsibilities working back from deadlines to give appropriate time for completion. See DRAFT planning calendar.

Questions about priorities of the BOCC generated discussion about telling our story more broadly including meeting the new Commissioner, Edison Sewer website augmentation, County PIO Jenn Rogers, hanging our Ecology Award plaque outside the BOCC meeting room, etc. Allen suggested we review the latest Skagit County Strategic Planning document for insight and where the Edison system aligns with the County's strategic plan.

9. Announcements

The next ESAB meeting will be held at the Teacher / Staff Room of the Edison Elementary School at 5:00 pm, Wednesday, February 25, 2026.

10. Adjournment

Motion to adjourn at 7:00 pm. Moved: Bernie, second: Scott, approved: all. Meeting ends.

Edison Subarea Clean Water District

PROJECT TITLE: Advisory Board Annual Plan
 PROJECT MANAGER: Bernice Alonzo, ESAB Chair

COMPANY NAME: Edison Subarea Advisory Board
 DATE: 1/28/26

Group Number	Lead	DETAILS	JAN	FEB	Q1	MAR	APR	Q2	MAY	JUN	JUL	AUG	Q3	SEP	OCT	NOV	Q4	DEC	
1	ESAB	Enter the date of the first Monday of each month--> 2026 Planning Session 1 2026 Planning Session 2 Meeting Draft Agenda Meeting Packet Newsletter Rate Update and Recommendation 2027 Planning Session 1 2027 Planning Session 2	5-12-26	2-9-26	2-9-26	2-9-26	6-13-26	4-11-26	4-11-26	1-8-26	6-13-26	3-10-26	3-10-26	7-14-26	5-12-26	2-9-26	2-9-26	7-14-26	28
2	County	ESCMD 2027 Budget Escrow Annual Municipal WW Fee Calculation Bayhill (Operator) Contract Renewal G&O Amendment Rate Prep & Notice Adopt Rates New contract for maintenance Approve contract for maintenance	5-12-26	2-9-26	2-9-26	2-9-26	6-13-26	4-11-26	4-11-26	1-8-26	6-13-26	3-10-26	3-10-26	7-14-26	5-12-26	2-9-26	2-9-26	7-14-26	28
3	Maintenance	Quarterly Sampling Residential Inspection 2025 Project: Replace recirculating pump 2026 Project: Replace recirculating pump	5-12-26	2-9-26	2-9-26	2-9-26	6-13-26	4-11-26	4-11-26	1-8-26	6-13-26	3-10-26	3-10-26	7-14-26	5-12-26	2-9-26	2-9-26	7-14-26	28
4	Operations	Monthly Report Bulk Replacement	5-12-26	2-9-26	2-9-26	2-9-26	6-13-26	4-11-26	4-11-26	1-8-26	6-13-26	3-10-26	3-10-26	7-14-26	5-12-26	2-9-26	2-9-26	7-14-26	28
5	Other - 2027 and beyond	Ecology Permit Renewal? Dahl Contract School Contract - 2028 Euradin - 2026 (by Public Works) Groundwater sampling study	5-12-26	2-9-26	2-9-26	2-9-26	6-13-26	4-11-26	4-11-26	1-8-26	6-13-26	3-10-26	3-10-26	7-14-26	5-12-26	2-9-26	2-9-26	7-14-26	28

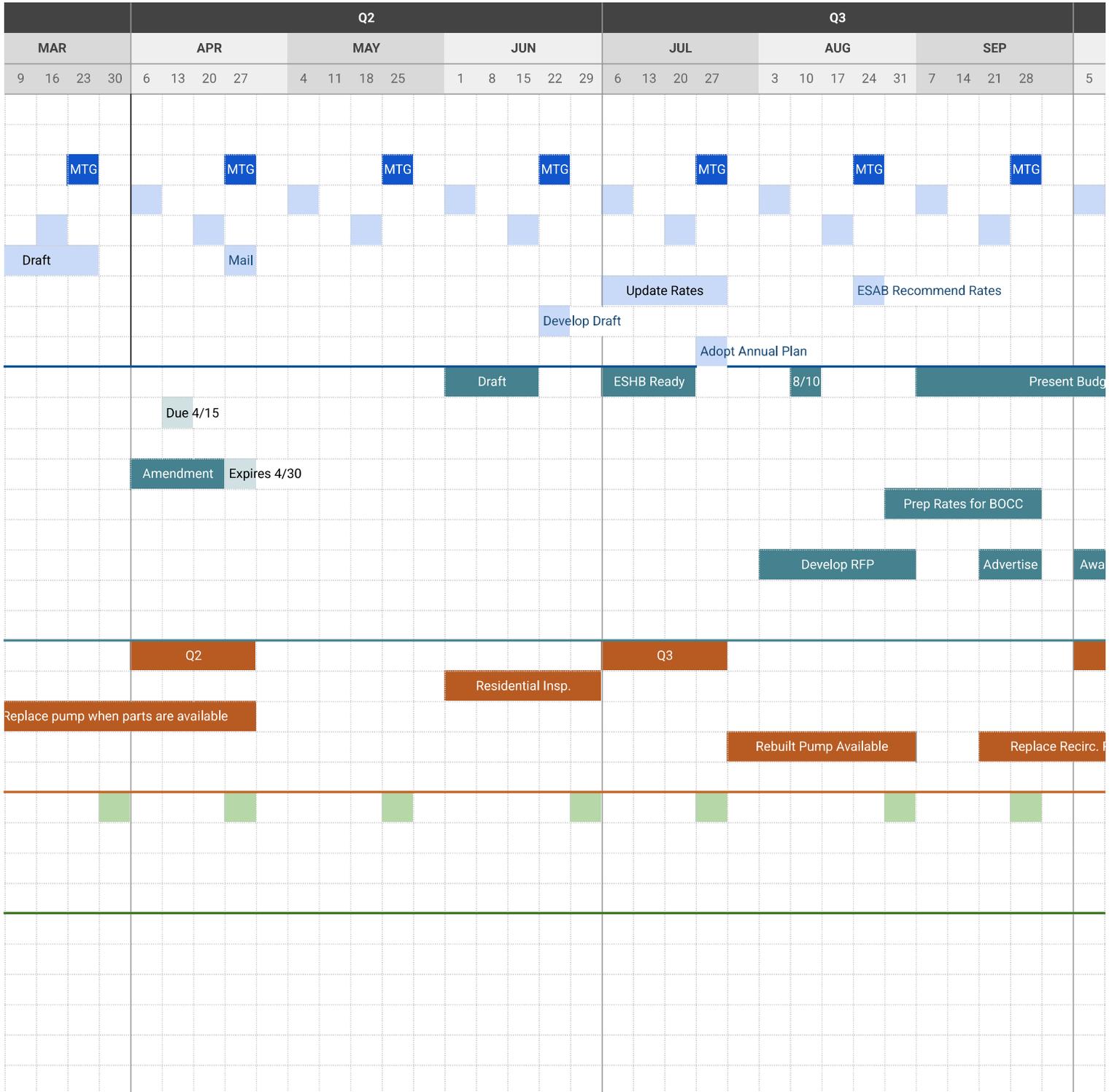
Edison Subarea Clean Water District

PROJECT TITLE: Advisory Board Annual Plan
 PROJECT MANAGER: Bernie Alonzo, ESAB Chair

COMPANY NAME: Edison Subarea Ad
 DATE: 1/28/26

Group Number	Lead	DETAILS	Q1					
			JAN		FEB			
			5	12	19	26	2	9
1	ESAB	All	2026 Planning Session 1					
		All	2026 Planning Session 2					
		All	Meeting					
		Bernie	Draft Agenda					
		Bernie	Meeting Packet					
			Newsletter					
		Scott	Rate Update and Recommendation					
		All	2027 Planning Session 1					
All	2027 Planning Session 2							
2	County	Lavelle	ESCWD 2027 Budget					
		Lavelle	Ecology Annual Municipal WW Fee Calculation					
		Lavelle	Bayhill (Operator) Contract Renewal					
		Lavelle	G&O Amendment					
		Lavelle	Rate Prep & Notice					
		BOCC	Adopt Rates					
		Lavelle	New contract for maintenance					
		BOCC	Approve contract for maintenance					
3	Maintenance	Drain Doctor	Quarterly Sampling					
		Drain Doctor	Residential Inspection					
		Drain Doctor	2025 Project: Replace recirculating pump					
		Drain Doctor	2026 Project: Replace recirculating pump					
4	Operations	Bayhill WW	Monthly Report					
		Bayhill WW	Bulb Replacement					
5	Other - 2027 and beyond	Ecology Permit Renewal?						
		Dahl Contract						
		School Contract - 2028						
		Eurofin - 2026 (by Public Works)						
		Groundwater sampling study						

visory Board



6. Reports

6A – Administrative Report

Ecology Annual Municipal Waste Water Fee Calculation

Reviewed and commented on Form 1A for Ecology submittal no later than 4/15. It is based on our annual gross revenue divided by our Single Family Residential Rate (1 ERU).

Agenda Development and Planning Session

We will continue the development of the ESAB / ESCWD / SC annual plan in Unfinished Business.



WATER QUALITY PERMIT FEE PROGRAM

Municipal/Domestic Wastewater Facilities Fee Calculation Form 1A

For Fiscal Year 2027 Fee Assessment (July 1, 2026 – June 30, 2027)

FORM DUE DATE: April 15, 2026

Section 1. Identifying Information

Facility: Edison Watewater Treatment Facility	Permit No: ST0045515
Facility:	Permit No:
PSNGP Facility:	Permit No:
PSNGP Facility:	Permit No:

Section 2: Billing Information

Contact Name & Address: Lavelle Pilon Planning & Dev Services Municipal Place WA 98273	Phone Number: 360-416-1338 Phone Number: Email: lpilon@co.skagit.wa.us erinl@co.skagit.wa.us
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E	F	G	H
Charges (ERU)	Totals		
	\$65,575		
	\$2,581		
	\$4,572		
	\$3,537		
	\$3,356		
	\$2,951		
	\$3,983		
	\$3,308		
	\$89,862		
	\$2,300		
\$120.00	\$1320.00		
	\$93,482		

Type of Domestic Wastewater Facility

Check the box below that applies to your facility.

Publicly-owned
 Privately-owned primarily serving residential customers

Calculation of Number of Residential Equivalents Served

the gross revenue from user charges for sewer services for all (including commercial) of customers during calendar 2025 .	187829
the total user charge for a single family residence during calendar 2025 . <i>(Please follow the instructions for Step 2 on page 4 or you will report the REs and end up with a higher invoice amount)</i>	1094
the number of residential equivalents calculated using billing data (as reported by step 2)	171.69012797074953

Final Calculation of Information

\$93,482 / \$1,150 per ERU = 81.25 ERU

I hereby certify with my signature that all information contained in this form and in supporting documents is true and correct. I understand that any omissions or misrepresentations will result in revision of both current and previously granted fee determinations.

Signature _____

Date _____

A copy of the 2025 sewer rate schedule for all classes of customers must be submitted with this form.

EMAIL completed form to: wqfeeunit@ecy.wa.gov. Please do NOT remit payment at this time. We will calculate your 2027 fiscal year fee and send you an invoice in Summer 2026.

Instructions for Completing the Municipal/Domestic Facilities Fee Calculation Form 1A

Introduction

Initiative 97, codified as RCW 90.48.465, was approved by voters in the November 1988 general election. Initiative 97 went into effect on March 1, 1989, and requires the Ecology to fund the administration of the Water Quality Permit Program through annual permit fees.

This form is to be used only by facilities that do not receive income from other municipalities for sewage collection, interception, treatment, or disposal.

If the permit holder has multiple permits and treats each wastewater treatment facility as a separate accounting entity (that is, maintains separate revenue and expenditure accounts for each facility), the permit holder **must fill out one form for each facility**. Each facility's fee will be calculated separately.

If the permit holder has multiple permits and does not treat each facility as a separate accounting entity, fill out only **one** form. The facilities will be considered together as one entity. The form will calculate **one** fee for all of the facilities (**please indicate the percentage RE split next to each facility name**).

The residential equivalent data collected will be used to determine the wastewater discharge permit fee for the facility identified in Section 1, and the corresponding Puget Sound Nutrient General Permit fee, where applicable.

Section 1. Identifying Information

Please completely fill out this section.

Section 2. Billing Information

Contact information of person who is responsible for receiving invoices and all billing information, and for completing this annual form. We will update our billing database accordingly.

Section 3. Type of Domestic Wastewater Facility

Municipally-owned. A municipality is a city, town, county, district, association, or other public body created by or pursuant to state law.

Privately-owned. Domestic wastewater facilities that primarily serve residential customers. A residential customer is one whose building is primarily used for domestic dwelling purposes.

Section 4. Calculation of number of residential equivalents (REs) served

If the facility serves both single-family residences and other classes of customers, the number of REs is calculated by dividing your **calendar year 2025** gross receipts from monthly/bimonthly user charges for sewer services by the annual user charge for a single-family residence.

For these permit holders, **residential equivalents** is defined as: "a single-family residence or a unit of sewer service that yields an amount of gross revenue equal to the annual user charge for a single-family residence" per the permit fee rule (Chapter 173-224-030 WAC).

Example: if a single-family residence is charged \$125.00 per year and a particular commercial/ industrial user is charged \$500.00 per year, then the single-family residence is one residential equivalent and the commercial/industrial user is equal to four residential equivalents (4 equals \$500.00 divided by \$125.00).

Step 1. Calculating gross revenue

Enter facility's **calendar year 2025** gross revenue on line 1. If the permit holder has multiple permits and does not treat each facility as a separate accounting entity, gross revenue is the gross revenue of all facilities. Gross revenue is gross receipts from monthly, bimonthly, and/or quarterly user charges for sewer services. Sewer services are the collection, interception, treatment, or disposal of sewage. Gross revenue includes user charges received from all classes of customers, whether they are residential, commercial, industrial, governmental, or any other type.

Gross revenue includes, in addition to the above charges:

- All user charges and fees based on wastewater constituents' strengths and characteristics. These charges and fees also apply: high-strength surcharges, charges based on biochemical oxygen demand, suspended solids, oil and grease, toxicants, heavy metals, flow, etc.
- Charges for receipt and treatment of septic tank wastes, holding tank wastes, chemical toilet wastes, etc.

Gross revenue does not include:

- Taxes levied directly for the support or maintenance of sewer services.
- Late charges, penalties for non-timely payment by customers, interest on late payments, and all other penalties and fines.
- Permit fees and compliance monitoring fees for wastewater discharge permits issued by municipalities with local pretreatment programs.
- Special assessments, charges in lieu of assessments, and interest and penalties on these charges.
- Connection charges.
- Revenues from sales of by-products such as sludge, processed wastewater, etc.

The following item is to be subtracted from gross revenue:

- Any user charges received from customers for whom the permit holder pays amounts to other municipalities for sewer treatment or disposal.

Example: if you contract with another municipality to treat the sewage of some of your customers, then subtract the user charges that you receive from those customers from gross revenue.

To be included in gross revenue, user charges must be related to the facility that holds the discharge permit. Example: a county operates a sewage collection system for which it contracts with a city to treat the sewage. The county also operates a completely separate sewage collection system and treatment plant.

When calculating its gross revenue, the county should include only the revenue from the population tributary to its own treatment plant.

The charges that the county receives from customers in the area served by the city-owned treatment plant are unrelated to the county's sewage treatment plant. They should not be included in its gross revenue.

Step 2. Calculation of annual user charge for a single family residence

Enter the **calendar year 2025** annual sewer user charge for a single-family residence using 900 cubic feet of water (6,731 gallons) per month.

Users billed monthly: multiply the monthly user charge by 12 to arrive at the annual total and enter the amount.

Users billed bimonthly: multiply the bimonthly user charge by 6 and enter the amount.

If the user charge for a single-family residence varies, depending on age, income, location, etc., the charge used in these calculations must be that which applies to the largest number of single-family customers.

Flat rate monthly user: These charges do not depend on water usage. In this case, the annual user charge is 12 times the flat rate. Multiply the flat rate by 12 and enter the amount.

Users with a base rate for the first several hundred cubic feet of water and a charge for each additional 100 cubic feet of water. Example: if the base rate is \$6.00 per month for the first 500 cubic feet of water and \$1.00 for each 100 cubic feet of water over 500, the monthly user charge for a customer using 900 cubic feet of water is \$10.00 (\$6.00 plus (4 x \$1.00)). The annual user charge is \$120.00 (12 x \$10.00).

To calculate the number of residential equivalents using billing data, divide step 1 by step 2. Enter this number in step 3.

Section 5. Certification of Information

The application must be signed and dated by:

- In the case of a municipal or other public facility, by either a ranking elected official or a principal executive officer.
- In the case of a corporation, by an authorized corporate officer.
- In the case of a limited partnership, by an authorized partner.
- In the case of a general partnership, by an authorized general partner.
- In the case of a sole proprietorship, by the proprietor.

The Department will verify the information contained on the fee calculation form. If determined that the permit holder has made an error, it will revise the information provided by the permit holder on the form and notify the facility of the change(s) made.

See instructions on Page 1 for form submission

PLEASE DO NOT REMIT PAYMENT AT THIS TIME - we will mail your FY27 invoice in the Summer of 2026

To request an ADA accommodation, contact Ecology by phone at 800-633-6193, option 2, or email wqfeeunit@ecy.wa.gov, or visit <https://ecology.wa.gov/accessibility>. For Relay Service or TTY call 711 or 877-833-6341.

DRAFT

Edison Subarea Advisory Board Meeting Schedule - 2026

The Edison Subarea Clean Water District Advisory Board meets monthly, generally, on the fourth Wednesday of each month from 5:00 to 6:00 pm at Edison School in the Teacher/Staff Room. The November and December meetings are scheduled on the third Wednesday of the month due to the Thanksgiving and Christmas holidays.

Meetings are open to the public and public comment is welcome. Written comments may be directed to:

ATTN: Edison Subarea Clean Water District
C/O Skagit County Planning and Development Services
1800 Continental Place
Mount Vernon, WA 98273

Or, via email at PDS@co.skagit.wa.us Include Edison Subarea Clean Water District in the subject line.

The meeting schedule for 2026 is:

- Wednesday, January 28, 2026 — 5:00 PM
- Wednesday, February 25, 2026 — 5:00 PM
- Wednesday, March 25, 2026 — 5:00 PM
- Wednesday, April 22, 2026 — 5:00 PM
- Wednesday, May 27, 2026 — 5:00 PM
- Wednesday, June 24, 2026 — 5:00 PM
- Wednesday, July 22, 2026 — 5:00 PM
- Wednesday, August 26, 2026 — 5:00 PM
- Wednesday, September 23, 2026 — 5:00 PM
- Wednesday, October 28, 2026 — 5:00 PM
- Wednesday, November 18, 2026 — 5:00 PM (moved 1 week earlier)
- Wednesday, December 16, 2026 — 5:00 PM (moved 1 week earlier)

6B – Maintenance Report

Edison Sub-Area
Commercial Site Water Meter Readings

Date: 2-9-26

Technicians: JOSE - Steve

<u>Business Name</u>	<u>Site#</u>	<u>Meter Reading</u>	<u>Cubic Ft Used</u>
<u>Edison Cafe</u>	<u>20</u>	<u>189.30</u>	<u> </u>
<u>Longhorn Saloon</u>	<u>30</u>	<u>1814.78</u>	<u> </u>
<u>The Bread Farm</u>	<u>31</u>	<u>1614.11</u>	<u> </u>
<u>Tweets</u>	<u>32 North</u>	<u>601.16</u>	<u> </u>
	<u>South</u>	<u>63.59</u>	<u> </u>
<u>Mariposa</u>	<u>36</u>	<u>537.02</u>	<u> </u>
<u>Edison Inn</u>	<u>37</u>	<u>1131.82</u>	<u> </u>
<u>Edison School</u>	<u>73</u>	<u>167061.57</u>	<u> </u>
<u>5821 Cains Crt</u>	<u>38</u>	<u>316.73</u>	<u> </u>

Edison Lift Station

Date: 2-9-26

Tech: JOSE - Steve

Counter # 1

Events 51715

Run Time 3501.57

Counter # 2

Events 50812

Run Time 6903.42

Siemens Totalizer 694758

Comments: Levels normal. Pumping good.
Could use a ~~new~~ ^{New} lock at tank hatch,
lots of corrosion on existing one.
* Found extra lock in Bus Barn

Draw Downs _____

North Pump ✓ Inches 2 3/4" Min 1

South Pump ✓ Inches 2 3/4" Min 1

Site# 74

Techs: JOSE-Steve

Date: 2-9-26

48

Edison School

Panel Readings

#1

Hr: 1197:39

Events: 37621

Ordn: /

#2

Hr: 1307:98

Events: 39148

Ordn: /

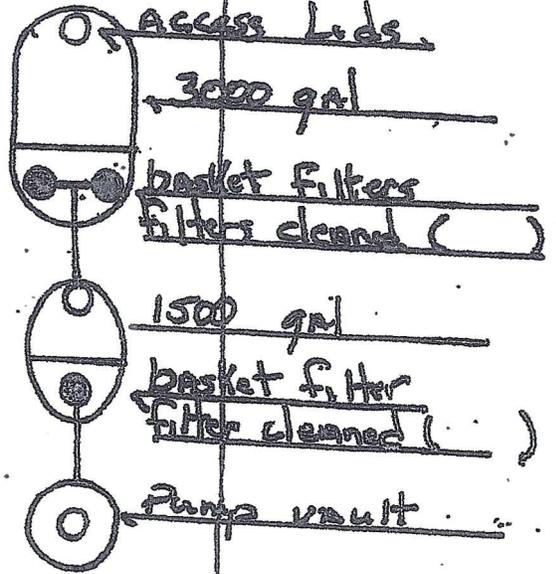
scum:
sludge:

scum:
sludge:

scum:
sludge:

scum:
sludge:

scum:
sludge:



Comments:

All good in panel.

* 2 extra locks on top of panel - I took

1 + replaced corroded one at Sub-station behind cafe

Pump Clarifier

Date / 2-9-26

Tech: JOSE-Stein

Pumped little tank to big tank.

**Edison Sub-Area
Commercial Septic Tank Levels**

Date: 2/10/26
 Technicians: JS JW SC

Business/ Site #	Inlet Skum	Inlet Sludge	Outlet Skum	Outlet Sludge	Pumping Needed
<u>Edison Café#20</u>	<u>1/2"</u>	<u>12"</u>	<u>SCATT</u>	<u>13"</u>	<u>no</u>
<u>Longhorn Saloon#30</u>	<u>5"</u>	<u>7 Flock</u>	<u>5"</u>	<u>7"</u>	<u>no</u>
<u>EAST The Bread Farm # 31</u>	<u>SCATT</u>	<u>15"</u>	<u>SCATT</u>	<u>12"</u>	<u>no</u>
<u>Tweets#32</u>	<u>4"</u>	<u>9"</u>	<u>4"</u>	<u>9"</u>	<u>no</u>
<u>Mariposa#36</u>	<u>SCATT</u>	<u>12"</u>	<u>0</u>	<u>16" Flock</u>	<u>no</u>
<u>Old Edison Inn #37</u>	<u>3"</u>	<u>17"</u>	<u>SCATT</u>	<u>18" Flock</u>	<u>no</u>

* Performed Quarterly - All levels in inches

Edison Sub-Area
Grease Trap Levels

Date: 2/10/20
Technicians: JS JW SC

Business/ Site #	Inlet Skum	Inlet Sludge	Outlet Skum	Outlet Sludge	Pumping Needed
<u>Edison Café#20</u>	<u>1/2"</u>	<u>13"</u>	<u>1/2"</u>	<u>10"</u>	<u>no</u>
<u>Longhorn Saloon#30</u>	<u>9"</u>	<u>10"</u>	<u>SCATT</u>	<u>6" Flock</u>	<u>yes</u>
<u>The Bread Farm#31</u>	<u>3"</u>	<u>16"</u>	<u>SCATT</u>	<u>13"</u>	<u>yes</u>
<u>Tweets#32</u>	<u>1"</u>	<u>12"</u>	<u>SCATT</u>	<u>12"</u>	<u>no</u>
<u>Mariposa#36</u>	<u>0</u>	<u>18" Flock</u>	<u>0</u>	<u>16" Flock</u>	<u>no</u>
<u>Old Edison Inn #37</u>	<u>1"</u>	<u>18"</u>	<u>1"</u>	<u>14"</u>	<u>yes</u>

*Performed Quarterly - All Levels in inches

6C – Operations Report



Wastewater Services, LLC

January 31, 2026

Edison WWTF Operators Report

January 7th, collected monthly samples for lab analysis, the flow was 11088 gallons, and the return rate was 4.4:1. The recirculating tank pH was 6.4, and effluent pH was 6.5. I inspected the site, was unable to see any ponding on the gravel filters by sight or smell and could hear the recirculating gravel filter pumps cycle. A visual inspection of the recirculating ball valve was found to be functioning correctly, and the facility is clean and well kept.

January 16th, the lab analysis showed a fecal count of 7.8 MPN/100ml and a 75% reduction in TSS and an 84% reduction in BOD. All were found to be within the expected range.

January 31st, cleaned the UV lamps, recirculating ball valve and a visual inspection of both appeared to be functioning correctly. The flow was 7092 gallons, and the return rate was 6.9:1, I was unable to observe any ponding on the gravel filters by sight or smell and could hear the recirculating gravel filter pumps cycle. I checked the solids level in the secondary settling tank and found 1.0' and 1.0', last cleaned on 1/5/26 by the maintenance contractor.

Because of extended periods of heavy rain, high tides, and high ground water table. Which resulted in several drain fields shutting down on high water level alarms, then restarting hours or days later when the water table dropped. As per the permit, S2.A. *"The Permittee must report when drain field zones are shut off. The Permittee must include the date, amount of time, and drain field number and zone in the notes section in the monthly DMR."* This was reported on the January DMR.

Sincerely,

Don Erickson

WWTP Operator
360-672-5378

6D – Special Projects Report

THE DRAIN DOCTOR

14062 Hillwood Drive
Bow WA 98232
www.thedraindoctor.net

Sk Co Installers Lic # 0200

360-757-3017

Cont. Lic # DRAIN*055DH

February 6, 2026

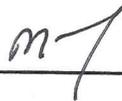
Edison Sub Area Pump Replacement

- 1: The Drain Doctor shall remove the final disposal pump #2 and install a new pump supplied by others. We shall also remove the recirc pump #1 and install a new pump supplied by others.
- 2: The used pumps shall be washed and disinfected and placed back on the pallets after the job is completed.
- 3: All electrical works shall be done by others and is not included in this quote. It will be coordinated by The Drain Doctor.
- 4: The Drain Doctor assumes all new lift system components are correct and fit each pump.
- 5: This quote does not include any other work such as floats etc.

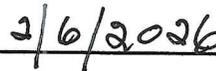
This project to be completed after the new parts are delivered.

We propose to hereby furnish all misc material and labor – complete in accordance with these specifications for the sum of \$5750.00, non-taxable. Includes materials @\$150.00 and labor @ \$5600.00.

The Drain Doctor



Date



PUMP REPLACEMENT

UV REPLACEMENT



Skagit County Planning & Development Services Jack Moore, Director

DOH Grant Update as of 2/24/26:

Below is a summary of the electrical evaluation and options based on the recent 30-day load study done by Dahl Electric. G&O recommends Option 3:

- Based on analysis of the loading on the two panelboards LB and LXB, it appears panelboard LXB will not meet NEC requirements. *Panelboard LB appears to be loaded at about 46% of the 225A capacity. On the other hand, panelboard LXB appears to be loaded at about 94% of the 100A capacity. Thus, we have the following options for the subject project:
 1. Move load off of the existing panelboard LXB. This would be any loads now on the panel that do not require generator backup.
 2. Replace the existing panelboard LXB 100A main circuit breaker with 125A. The panelboard would still have only about 1% additional capacity. Install a 125A branch circuit breaker in panelboard LB. Replace 100A with 125A feeder between panelboard LB and the ATS. Replace 100A with 125A feeder between generator disconnect and the ATS. Replace 100A with 125A feeder between the ATS and panelboard LXB. Additional electrical costs are about \$12k.
 3. Replace the existing panelboard LXB main 100A circuit breaker with 150A. The panelboard would now have about 17% additional capacity. Install one 150A branch circuit breaker in panelboard LB. Replace 100A with 150A feeder between panelboard LB and the ATS. Replace 100A with 150A feeder between generator disconnect and the ATS. Replace 100A with 150A feeder between the ATS and panelboard LXB. Additional electrical costs are about \$15k.

- Since the ATS is rated at 150A, going to any higher rating for the feeders and the circuit breakers, would require replacement of the ATS, and possibly the generator disconnect. Our recommendation would be option #3, since it gives us the greatest additional capacity.

* Per NEC 220.87 the peak 15-minute loading of the panelboard recorded over a 30-day period needs to be multiplied by 125% and then the additional load added to the panelboard without exceeding the capacity of it or the feeders to it. Per this analysis the 250A panelboard LXB needs a larger main circuit breaker and the ampacity of the feeders to the panelboard need to be increased. We also discovered that panelboard LB does not appear to have a branch circuit breaker protecting the feeder to the ATS, and so would recommend installing a circuit breaker in it to protect the feeder.

6E - Financial Report

EDISON CONTRACT TRACKING 2026

ON-CALL SERVICES

Vendor	BAYHILL WASTEWATER	NOTES	BAYHILL WASTEWATER	NOTES
Contract #	C20250066		C20250066	
Amendment #	N/A		N/A	
Contract End Date	March 1, 2026		March 1, 2026	
Vendor #	35287		35287	
GL Code	150.582.00.4110		150.582.00.4810	
	150.582.00.4810		150.582.01.4110 (Grant)	
	150.582.01.4110 (Grant)			
PO #	PL 6625		PL 6625	
Contract Amount	\$38,500.00	\$0.00	\$2,000.00	
SPENT THRU 2025	\$9,425.00	N/A	\$0.00	N/A
January	\$870.00	INV 2026-1 Monthly Rate	\$0.00	N/A
February			\$0.00	N/A
March				
April				
May				
June				
July				
August				
Septemebr				
October				
November				
December				
Spent to Date:	\$10,295	\$0.00	\$0.00	\$0.00
Remaining Balance:	\$28,205.00	\$0.00	\$2,000.00	\$0.00



Wastewater Services, LLC
11748 Sunrise Lane
Burlington, WA 98233
360-672-5378 bayhillwws@gmail.com

INVOICE

February 4, 2026

INVOICE NO. 2026-2

BILL TO:

Skagit County Permit and Planning
1800 Continental Place
Mount Vernon WA 98273

February 2026 Billing Summary

DESCRIPTION

Monthly Contractual Amount-February 2026	\$870.00
#C 20250066	
PL 6625	
150.582.00.4110	

Balance Due \$870.00

Thank You!



THE DRAIN DOCTOR

• Since 1979 •

45061

Licensed & Bonded

14062 Hillwood Drive · Bow, WA 98232 · (360) 757-3017 · Contractor Lic. #DRAIND*055DH

- Drain & Sewer Cleaning · Septic Tank Pumping
- Sewer Line Repair
- Video Pipeline Inspections
- Septic Inspections
- High Pressure Line Jetting
- Septic / Sewer Inspection

Page 1 of 1

DATE OF ORDER
1-28-26

CUSTOMER'S ORDER NO. <u>PO# PL 2536</u>	PHONE	E-MAIL	CELL	STARTING DATE <u>2-5-26</u>
BILL TO <u>Edison sub - arena</u>				ORDER TAKEN BY <u>Mike</u>
ADDRESS				TIME STARTED <u>8:30</u>
CITY				TIME ENDED <u>11:30</u>
JOB NAME & LOCATION <u>Drive over tanks / riser & lid sealing</u>				JOB PHONE
TECHNICIAN <u>JOSE</u>		TECHNICIAN ASSISTANT <u>John</u>		OTHER

DESCRIPTION OF WORK	PER UNIT	TOTAL
<u>14118 McTaggart - removed & replaced 2 riser ring exts & sealed</u>		
<u>14108 McTaggart - removed & replaced 2 riser ring exts & sealed / replaced 1 lid.</u>		
<u>14034 McTaggart - replaced 2 lids</u>		
<u>14058 Gilmore - replaced 2 lids</u>		
<u>pu ✓</u>		
<u>stx mat ✓</u>		

TOTAL MATERIALS	<u>1394.42</u>
TOTAL LABOR	<u>1050.00</u>
SUB TOTAL	<u>2444.42</u>
TAX	
TOTAL AMOUNT \$	<u>2444.42</u>

DATE COMPLETED 2-5-26 WORK ORDERED BY Bowen

FINANCE CHARGE OF 1.5 % NET 30 DAYS

- No one home
 Total amount due for above work or:
 Total billing to be mailed after completion of work

Signature _____
I hereby acknowledge the satisfactory completion of the above described work.



Environment Testing

Invoice No.	1100005262	Invoice Date	February 17, 2026
Terms	Net 30 days	Federal Tax ID	46-0565341
Remit to	Eurofins Drinking Water and Wastewater West PO. BOX 1450 Carol Stream, IL 60132-1450		
Wire	Citibank ABA: 031100209 Acct# 38996616 SWIFT Code: CITIUS33		
ACH	Citibank ABA: 031100209 Acct# 38996616 SWIFT Code: CITIUS33		

Bill to:
Skagit County Public Works Attn: Accounts Payable 1800 Continental Place Mount Vernon, WA 98273

Ship to:
Skagit County Planning & Development 1800 Continental Place Mount Vernon, WA 98273

P.O. Number	W.O. Number	Contract Number	Work Ordered by
Purchase Order not required			Don Erickson
Job Description	Site Name	SDG Number	Invoice Contact
See below			Don Erickson

Job No.	Job Description	Receipt Date	Quantity	Unit Price	Amount
	Method/Test Description				
J5770-1	Edison Loss	02/04/2026			
	I-3765-85 - TSS		2.00	14.00	28.00
	SM 5210B - BOD		2.00	33.00	66.00
	SM 9221E - Fecal Coliforms		1.00	30.00	30.00

Project Number	Client Number	Project Manager	Subtotal (USD)	\$124.00
11000457	4103588	Karen Crowell		
Latest Sample Receipt Date	Latest Report Date	Phone Number	Total (USD)	\$124.00
02/04/2026	02/17/2026	(360) 757-1400		

For proper credit, please include invoice number on all remittance.



Transaction Detail Report - Actuals Status 1

26/02/23-07:08

Skagit County - (FY26 PROD Dataset)

February 23 2026

Page 1

GL789

Transaction Detail Report - Actuals Status 1

GRANT

For Date Range 01/01/2026 to 01/31/2026

SS	Ident	-----	Batch	Sheet	Seq	Stat	Per	Date	-----	Description	Trans Amount	Bal Forward
150	582011100	PSAA SALARIES AND WAGES										0.00
	PA 7740	S R	PRL	111879	76	1	2	1	01/15/26	LANGLEY, ERIN	50.55	
	PA 7740	S R	PRL	112026	75	1	2	1	01/31/26	LANGLEY, ERIN	101.10	
				Period	Total	01					151.65	151.65
150	582012100	PSAA SOCIAL SECURITY										0.00
	PA	S R	PRL	111979	80000	2377	2	1	01/23/26	PSAA SOCIAL SECURITY	3.75	3.75
				Period	Total	01					3.75	3.75
150	582012200	PSAA RETIREMENT										0.00
	PA	S R	PRL	111979	80000	2378	2	1	01/23/26	PSAA RETIREMENT	2.82	2.82
				Period	Total	01					2.82	2.82
150	582012300	PSAA LABOR AND INDUSTRIES										0.00
	PA	S R	PRL	111979	80000	2379	2	1	01/23/26	PSAA LABOR AND INDUSTRIES	0.13	0.13
				Period	Total	01					0.13	0.13
150	582012400	PSAA MEDICAL										0.00
	PA	S R	PRL	111979	80000	2380	2	1	01/23/26	PSAA MEDICAL	28.75	28.75
				Period	Total	01					28.75	28.75
150	582012900	PSAA UNEMPLOYMENT COMPENSATION										0.00
	PA	S R	PRL	111979	80000	2381	2	1	01/23/26	PSAA UNEMPLOYMENT COMPENSATION	0.61	0.61
				Period	Total	01					0.61	0.61

Total Debits :

187.71

Total Credits :

0.00

EDISON SUBAREA

Edison Rev and Exp vs Budget

Report Format 012

Period 1 ending January 31, 2026

Transaction status 1
Rounding to Whole Dollars

Fnd 150 EDISON CLEAN WTR DIST. SUBA Dpt 0082 EDISON CLEAN WTR DIST. SUBA

		Current Actuals	YTD Actual	2025 BUDGET	Amount Available	Percent Available
Div 000	EDISON CLEAN WTR DIST. SUBAREA					
Typ 003	REVENUES					
150 382001870	ECWDS OPERATING ASSES	1,268-	1,268-	115,000-	113,732-	98.9
150 382006111	ECWDS INVESTMENT INTE	902-	902-	12,000-	11,098-	92.5
Typ 003	REVENUES	2,170-	2,170-	127,000-	124,830-	98.3
Typ 005	EXPENDITURES					
150 582001100	ECWDS SALARIES AND WA	127	127	7,898	7,771	98.4
150 582002100	ECWDS SOCIAL SECURITY			604	604	100.0
150 582002200	ECWDS RETIREMENT			719	719	100.0
150 582002300	ECWDS LABOR AND INDUS			20	20	100.0
150 582002400	ECWDS MEDICAL			1,792	1,792	100.0
150 582002900	ECWDS UNEMPLOYMENT CO			89	89	100.0
150 582003510	ECWDS SMALL TOOLS & M			5,000	5,000	100.0
150 582004110	ECWDS PROFESSIONAL SE	4,557	4,557	40,000	35,443	88.6
150 582004128	ECWDS PROF SVCS - OTH	11	11		11-	
150 582004810	ECWDS REPAIRS AND MAI	2,210	2,210	10,000	7,790	77.9
150 582004910	ECWDS MISCELLANEOUS			5,000	5,000	100.0
150 582006410	ECWDS EQUIPMENT > \$5,			30,000	30,000	100.0
Typ 005	EXPENDITURES	6,905	6,905	101,122	94,217	93.2

GRANT

Edison Rev and Exp vs Budget

Report Format 012

Period 1 ending January 31, 2026

Transaction status 1
Rounding to Whole Dollars

Fnd 150	EDISON CLEAN WTR DIST. SUBA Dpt 0082	EDISON CLEAN WTR DIST. SUBA				
			Current	YTD	2025	Amount
			Actuals	Actual	BUDGET	Percent
						Available
						Available
Div 001	PUGET SOUND ACTION AGENDA					
Typ 003	REVENUES					
150 382016612	PSAA EPA-PUGET SOUND				181,180-	181,180- 100.0
Typ 003	REVENUES				181,180-	181,180- 100.0
Typ 005	EXPENDITURES					
150 582011100	PSAA SALARIES AND WAG	152	152	3,000	2,848	95.0
150 582012100	PSAA SOCIAL SECURITY	4	4		4-	
150 582012200	PSAA RETIREMENT	3	3		3-	
150 582012300	PSAA LABOR AND INDUST					
150 582012400	PSAA MEDICAL	29	29		29-	
150 582012900	PSAA UNEMPLOYMENT COM	1	1	6	5	89.8
150 582014110	PSAA PROFESSIONAL SER			110,000	110,000	100.0
150 582014310	PSAA TRAVEL			174	174	100.0
150 582016410	PSAA EQUIPMENT > \$5,0			68,000	68,000	100.0
Typ 005	EXPENDITURES	188	188	181,180	180,992	99.9
Fnd 150	EDISON CLEAN WTR DIST. SUBAREA	4,923	4,923	25,878-	30,801-	119.0
	Report Final Totals	4,923	4,923	25,878-	30,801-	119.0



Transaction Detail Report - Actuals Status 1

26/02/23-07:05

Skagit County - (FY26 PROD Dataset)

February 23 2026 Page 1

GL789

Transaction Detail Report - Actuals Status 1

EDISON SUBAREA

For Date Range 01/01/2026 to 01/31/2026

SS	Ident	Batch	Sheet	Seq	Stat	Per	Date	Description	Trans Amount	Bal Forward
150	582001100	ECWDS SALARIES AND WAGES								0.00
	PA 8108	PRL 112026	84	1	2	1	01/31/26	PILON, LAVELLE	126.60	126.60
		Period	Total	01						
150	582004110	ECWDS PROFESSIONAL SERVICES								0.00
	AP 612545	THE DRAIN D A/P 157399	1	2	1	01/14/26	DRAIN DOCTOR C20250636	P0# PL2	3687.00	0.00
	AP 612245	BAYHILL WAS A/P 157399	3	2	1	01/14/26	BAYHILLWASTE C20250066	P0# PL6	870.00	4557.00
		Period	Total	01					4557.00	
150	582004128	ECWDS PROF SVCS - OTHER								0.00
	GL 043861	INI 104386	1	395	2	1	01/01/26	SymPro Inv # 15000 Earnings A1	11.27	11.27
		Period	Total	01						
150	582004810	ECWDS REPAIRS AND MAINTENANCE								0.00
	AP 612545	THE DRAIN D A/P 157399	2	1	2	01/14/26	DRAIN DOCTOR C20250636	P0# PL2	350.00	0.00
	AP 612257	BURLINGTON A/P 157399	4	2	1	01/14/26	BURLINGTON C20250232		1860.00	2210.00
		Period	Total	01					2210.00	

Total Debits : 6,904.87 Total Credits : 0.00



MEMORANDUM

TO: ERIN LANGLEY, SENIOR NATURAL
RESOURCE PLANNER
FROM: JAY SWIFT, P.E.
DATE: FEBRUARY 17, 2026
SUBJECT: INVOICE 9 AND MONTHLY REPORT –
UV DISINFECTION UPGRADE COUNTY
SKAGIT COUNTY, WASHINGTON
G&O #25476.00

Enclosed are an invoice and monthly report for Pretreatment Program Delegation Support for the period of January 1, 2026 to January 24, 2026. The following table summarizes the budget status.

Budget Item	Total
Contract Authorized Budget	\$118,900.00
Previous Billing	\$45,768.37
Current Invoice (9)	\$2,423.12
Total Billed Amount	\$48,191.49
Remaining Budget	\$70,708.51

We have implemented Monthly Task Completion Tracking for this project and will include a brief summary of that analysis along with any concerns about the project (e.g., schedule, budget, and stakeholder concerns) in this monthly memorandum. The following table contains a summary of labor billed for each Task with a brief description of major work performed during this period.

Tasks	Description of Work	Total Budget	Previous Billed	Current Invoice	Total Amount Billed	Percent of Budget Used
1 – Project Management	Management of project.	\$5,160.00	\$3,700.00	\$300.00	\$4,000.00	78%
2 – Predesign Services						
A. Review Background Information		\$3,030.00	\$3,030.00	\$--	\$3,030.00	100%
B. Preliminary Design Analysis – Predesign Report and Quality Assurance Plan		\$8,320.00	\$8,146.93	\$--	\$8,146.93	98%
C. Complete Quality Assurance/Quality Control Review		\$2,260.00	\$2,260.00	\$--	\$2,260.00	100%
D. Attend Meetings and Site Visits	Internal review meetings and discussions with the Department of Ecology.	\$4,300.00	\$4,300.00	\$--	\$4,300.00	100%



Tasks	Description of Work	Total Budget	Previous Billed	Current Invoice	Total Amount Billed	Percent of Budget Used
3 – Design Engineering Services						
A. Completion of Designs						
1. Prepare 60 Percent Design Submittal	Preliminary work on Project Specifications and Plans, coordination with suppliers, and coordination with electrician monitoring system.	\$39,000.00	\$21,326.08	\$1,723.12	\$23,049.20	59%
2. Prepare 90 Percent Design Submittal		\$13,460.00	\$--	\$--	\$--	0%
3. Prepare Final Design Submittal		\$9,220.00	\$--	\$--	\$--	0%
4. Permitting Assistance		\$2,040.00	\$--	\$--	\$--	0%
B. Quality Assurance/Quality Control Review	Internal quality assurance/quality control review.	\$6,620.00	\$2,908.76	\$400.00	\$3,308.76	50%
C. Attend Meetings and Site Visits		\$3,300.00	\$--	\$--	\$--	0%
D. Provide Bid and Award Services		\$2,850.00	\$--	\$--	\$--	0%
4 – Services During Construction		\$18,380.00	\$--	\$--	\$--	0%
5 – Mileage and Expenses		\$960.00	\$96.60	\$--	\$96.60	10%
TOTAL		\$118,900.00	\$45,768.37	\$2,423.12	\$48,191.49	41%

BUDGET/SCHEDULE STATUS

41 percent of the budget has been consumed.

Work completed during the billing period included the quality assurance/quality control review, coordination with suppliers, coordination with electrician monitoring data, and preliminary work on the Project Specifications and Plans.

The Engineering Report was submitted to the Departments of Ecology and Health in early November. Comments from the Departments of Ecology and Health have been incorporated. The data from the recent electrical monitoring is currently being incorporated. It appears that, based on this data, additional electrical work will be required for the project beyond that shown in the previous estimate, which may increase the cost of the project by approximately \$20,000.

No out-of-scope work was completed this billing period; however, the work required to evaluate the electrical monitoring, and design the necessary improvements to address the electrical deficiencies, is exceeding the amount budgeted for this Task. However, it is anticipated that the overall Consultant budget is still sufficient for the remainder of the project.

Please let us know if you have any questions or would like any additional information.

JLS/sr

Invoice



Skagit County Planning & Development Svs
Attn: Lavelle Pilon - lpilon@co.skagit.wa.us
cc: Erin Langley - erinL@co.skagit.wa.us
Mount Vernon, WA 98273

February 6, 2026
Project No: 25476.00
Invoice No: 9

Project 25476.00 WWTP UV Disinfection System Improvements

Professional Services from January 1, 2026 to January 24, 2026

Professional Personnel

	Hours	Rate	Amount
Principal			
Swift, Jay	5.50	231.95	1,275.73
Elect. Engr.			
Calkins, David	6.00	171.08	1,026.48
Newquist, Jason	.50	241.82	120.91
Totals	12.00		2,423.12
Total Labor			2,423.12

Billing Limits	Current	Prior	To-Date
Total Billings	2,423.12	45,768.37	48,191.49
Limit			118,900.00
Remaining			70,708.51
		Total this Invoice	<u><u>\$2,423.12</u></u>

PO # PL 5525

Contract # C20250255

UTILITIES UNDERGROUND LOCATION CENTER.

Remittance Address
 P.O. Box 3701
 Seattle, WA 98124-3701
 (410) 712-0082

Invoice No.	6010314
Invoice Date	01/31/2026
Month of Service	January
Billing Code	CLNWTR1
Account Number	150800
PO #	

EDISON CLEAN WATER DISTRICT
LAVELLE PILON
 1800 CONTINENTAL PLACE
 MOUNT VERNON, WA 98273

Current costs associated with your participation in UTILITIES UNDERGROUND LOCATION CENTER.

Description	Amount
Excavation Notifications for the month: 1	\$1.35
Voice Ticket Delivery: 1 at \$0.00	\$0.00
TOTAL:	\$1.35

District Code	Tickets								
CLNWTR01	1								

REMITTANCE COPY

Company Name:	EDISON CLEAN WATER DISTRICT
Account Number:	150800
Invoice Number:	6010314
Invoice Date:	01/31/2026
Amount Due:	\$1.35

Make Check Payable to: Utilities Underground Location Center
PO Box 3701
Seattle, WA 98124-3701

7 – Unfinished Business

Agenda Development and Planning Session

Framework – focus on operational requirements, planning, and strategic leadership

Think about the timeline – which are cyclic (monthly, quarterly, annual, and every five years) and which longer-term or open ended AND how do they relate to each other

Topic Areas:

1. Calendar

Maintenance priorities and projects

Quarterly Sampling - FEB, MAY, AUG, NOV

Budget milestones and interim deadlines

Rate update milestones and deadlines

- Draft rates
- Rate recommendation
- Board of Skagit County Commissioners rate adoption

2. Board Role and Structure

Operational, Executive, Strategic

Develop a vision for the future

Roles

Succession

3. Financial Health

Review shares and assessor's records for credits

Evaluate and develop changes to clarify outstanding sewer connections (shares)

Address max and min reserve fund

4. Legal and Regulatory

Department of Ecology permit requirements

- Chase I&I
- Ground Water Monitoring Study - testing and reporting costs
- Increase capacity

Amend Code to clarify operations

5. Relationships/Communications

Meet the new commissioner

We are an advisory board - what are the county commissioner's priorities?

Community Newsletter - twice yearly?
Annual report?

8 – New Business